



PALAMURU UNIVERSITY

Mahabubnagar, Telangana State

Detailed Procedure of the

First Annual Convocation

On, Saturday, November 29, 2014 at 3.00 PM

Venue:

Central Library Auditorium

Palamuru University Campus, Mahabubnagar - 509 001.

DRESS: The Chancellor, the Vice-Chancellor, the Members of the Executive Council, the Deans of the Faculties, the Registrar and all the candidates shall wear White Dress, with badges.

All the candidates and invitees shall be in their seats by 3.00 p.m.

ASSEMBLAGE OF EC MEMBERS & DEANS

The Members of the Executive Council and Deans shall assemble at 3.10 PM in the left side corridor of the Central Library Auditorium.

SPECIAL MEETING OF THE EXECUTIVE COUNCIL FOR SUPPLECATION OF GRACE

A special meeting of the Executive Council will be held at 3.15 PM in the lounge at the left side corridor of the Auditorium.

Prof. K. V. Achalpathi, Dean, Faculty of Commerce and Management will supplicate the grace of the Executive Council for admission to Degrees in the Faculties of Arts & Social Sciences, Science, Commerce & Management, Education, and Pharmacy on the candidates in the following words:

"MR. VICE-CHANCELLOR SIR,

I beg to move that a grace of the Executive Council be passed that the persons whose names are herewith appended and whom the Executive Council on the report of the examiners duly appointed, have certified to be qualified severally for the respective degrees and medals as detailed in the list appended, be admitted to the respective degrees and medals."

Prof. K. S. Sudheer Reddy, Dean, Faculty of Education will second the Supplication.

"I SECOND THE SUPPLICATION"

The Vice-Chancellor will put the following question to the Members of the Executive Council:

"DOETH IT PLEASE YOU THAT THIS GRACE BE PASSED?"

The Members of the Executive Council shall reply:

"YES, THE GRACE BE PASSED."

The Vice-Chancellor shall then declare:

"THE GRACE IS PASSED."

After this the Members of the Executive Council shall disperse and join the procession that will be formed after the group photo.

ARRIVAL OF THE CHIEF GUEST

The Chief Guest will arrive at 3.25 PM and will be received by the Vice-Chancellor and the Registrar and will be led to the Dressing Room for wearing the robe and badge.

ARRIVAL OF THE CHANCELLOR

The Chancellor will arrive at 3.30 PM and will be received by the Vice-Chancellor and the Registrar and will be led to the Dressing Room for wearing the robe and badge.

GROUP PHOTO

The Vice-Chancellor will request **the Chancellor**, and the Chief Guest to join for the group photo along with the Members of the Executive Council, the Deans of the Faculties and Registrar at 3.35 PM.

PROCESSION

After the group photo, the Procession with the Registrar in the front will be formed comprising Deans, of Faculties, Members of the Executive Council, the Vice-Chancellor, the Chief Guest, and **the Chancellor** and walk to the dais.

On the approach of the procession, the candidates and the guests shall rise and remain standing until the procession reaches the dais, and dignitaries have taken their respective seats.

COMMENCEMENT OF CONVOCATION

The Vice-Chancellor shall ask the Chancellor

"Do I have the permission of the Chancellor to commence the Convocation Proceedings?"

The Chancellor will say "Yes", permitted.

The Vice-Chancellor declares the Convocation open by saying:

"This Convocation of Palamuru University has been called to confer the Degrees upon the candidates who have been certified to be worthy of them by the Executive Council."

ADMINISTERING OATH / PROMISES

Registrar: *"Will all the candidates for the award of Degrees stand and answer the three questions put to them by the Vice-Chancellor with the words: "I do promise" after each question.*

The Vice-Chancellor will ask

Question: *"Do you solemnly and sincerely promise and declare that if admitted to the Degree for which you have been qualified, you will, in your daily life and conversation, conduct yourself as become worthy Members of this University?"*

The candidates answer: *"I do promise".*

The Vice-Chancellor will ask

Question: *"Do you solemnly and sincere/y promise and declare that to the utmost of your opportunity and ability, you will use your power for the promotion of true learning in the service of your fellowmen?"*

The candidates answer: *"I do Promise".*

The Vice-Chancellor will ask

Question: *"Do you solemnly and sincerely promise that you will faithfully and diligently fulfill the duties of the profession to which you will eventually belong and that you will, on all occasions, maintain its purity and reputation?"*

The candidates answer: *"I do promise"*.

The candidates shall then resume their seats.

PRESENTATION OF CANDIDATES

The Vice-Chancellor shall say:

"Let the candidates be presented".

Prof. K. V. Achalapathi, Dean, Faculty of Commerce and Management will address the candidates thus:

"Will the candidates of Palamuru University for the Degrees of all faculties kindly stand?"

He shall present the candidates and say:

"Mr. Vice-Chancellor, I present to you these candidates and pray that they may be admitted to the Degrees for which they have qualified"

The Vice-Chancellor shall then say to the candidates, who shall remain standing:

"By virtue of the authority vested in me as the Vice-Chancellor of Palamuru University, I admit you to the Degree for which you have qualified, and I charge you throughout your life to prove worthy of this Degree."

SIGNING OF THE REGISTER BY THE CHANCELLOR

When all the candidates have been presented, the Registrar shall place, the Record of the Degrees that have been conferred before **the Chancellor**, who shall then affix his signature thereto.

AWARD OF GOLD MEDALS

The Registrar will say *"Mr. Chancellor, I pray that the gold medals be awarded to the candidates who have been declared entitled to receive the Gold Medals "*.

The Registrar will read out the names of the candidates who have been declared entitled to receive Gold Medals at the University Examinations and as he reads out each name, the candidate shall come to the dais and receive the Gold Medal from the Chancellor.

VICE-CHANCELLOR'S REPORT

The Vice-Chancellor will present his Report reviewing the work and activities of the University and then request the Chief Guest to address the Convocation.

CHIEF GUEST'S ADDRESS

The Chief Guest will deliver the Convocation Address.

CHANCELLOR'S MESSAGE

The Vice-Chancellor will say "May I request, the Chancellor His Excellency Sri ESL Narasimhan to give his Message".

The Chancellor will give his message.

DISSOLUTION OF THE CONVOCATION

The Vice-Chancellor will say to the Chancellor

"Do I have the permission of the Chancellor to dissolve the Convocation?"

The Chancellor shall say

"Yes, permitted".

THE NATIONAL ANTHEM

The National Anthem will then be played. All shall stand.

RETREAT

The Chancellor, the Chief Guest, the Vice-Chancellor, the Members of the Executive Council, the Deans of the Faculties and the Registrar shall then retire in a procession, while the candidates and guests remain standing.

The Guests and candidates shall remain standing at their seats till the entire procession has left the Hall.