



**PALAMURU UNIVERSITY :: MAHABUBNAGAR :: 509 001**

**Lr.No.002/Accts/VCR/PU/MBNR/2022**

**Dated: 04-04 -2022.**

**TENDER NOTICE**

**Sealed Tenders are invited from Registered Agencies / Firms for the supply of Furniture Items at Vice Chancellor's Residence, PU Campus.**

Interested Agencies holding updated Registration and all Statutory Licenses, submit their sealed tenders on or before **18-04-2022 up to 03.00 p.m.** to the Registrar, Palamuru University, Mahabubnagar. The Tender documents with detailed specifications can be download from 06-04-2022. Please visit University website [www.palamuruuniversity.ac.in](http://www.palamuruuniversity.ac.in)

The Technical Bid & Financial Bid should be kept in two separate envelopes superscribing **“TECHNICAL BID” (Annexure-A)** & **“FINANCIAL BID” (Annexure-B)**

**Sd/-  
Registrar**

## Time Schedule for Tender Process:

**Tender Enquiry No.002/Accts/VCR/PU/MBNR/2022, Dated 04-04-2022**

**Tender Name :: Supply and Installation of Furniture Items at  
Vice-Chancellors Residence, PU Campus.**

Date of publication of Tender Notification on Official Website and Newspapers	05-04-2022
<b>Estimated Cost of Tender (Exclusive GST)</b>	<b>Rs. 19,80,525/-</b>
Tender Document Fee (Non-Refundable, Not exempted)	Rs. 3,000/- (Rupees Three Thousand Only)
EMD	Rs. 1,00,000/- (Rupees One Lakh Only)
Performance Bank Guarantee	Successful Bidder must have to submit the performance security @ 10% of the Purchase Order Value (or) Contract Value in the form of Fixed Deposit, Bank Guarantee from a Scheduled Commercial Bank and will be retained upto the Warranty period
Tender Document can be downloaded from <a href="http://www.palamuruuniversity.ac.in">www.palamuruuniversity.ac.in</a>	06-04-2022 to 18-04-2022 Upto 2.00 PM
Last Date for Receipt of duly filled in Tenders	18-04-2022 upto 3.00 PM
Date & Time of Opening of Technical Bid	18-04-2022 at 04.00 PM
Date & Time of Opening of Financial Bid	Will be intimated later
Location of Service / Product to be delivered & installed	Registrar, Palamuru University, Mahabubnagar.
Correspondence Address	Registrar, Palamuru University Bandameedipally Raichur Road – 509001 Mahabubnagar Dist. (TS).
For site visit	Any working day.
Contact Numbers	1. Sri.M.Venkateshwar Rao Asst. Registrar – 9440244657  2. Sri. R.Ravinder Superintendent - 7981689666

### Notice inviting Tender:

Palamuru University, Mahabubnagar, invites Tenders under “Two Bid System” from reputed suppliers for supply of Furniture items for its Vice-Chancellors’ Residence in PU Campus.

**PALAMURU UNIVERSITY :: MAHABUBNAGAR :: 509 001****Tender Notice****Lr.No.002/Accts/VCR/PU/MBNR/2022****Dated: 04-04 -2022**

**Sealed Tenders are invited in the prescribed formats from the interested Registered Agency / Firm for the supply of Furniture items at Vice-Chancellors' Residence in PU Campus.**

Tender document for supply of Furniture Item can be download from the University Website [www.palamuruuniversity.ac.in](http://www.palamuruuniversity.ac.in). The Tender cost Non-refundable Rs. 3,000/- (Rupees Three Thousand only), which shall be payable in the form of a Demand Draft drawn in favour of Registrar, Palamuru University, Mahabubnagar.

A Demand Draft of Rs. 1,00,000/- (Rupees One Lakh only) towards EMD and cost of Tender Form Rs. 3,000/- (Rupees Three Thousand only) drawn in favour of Registrar, Palamuru University, be enclosed along with the Technical Bid.

**The Tenderers are requested to follow the below mentioned instructions:**

1. The Tender Premium shall not be more than 5% of the Estimated Cost.
2. The bids shall exactly be according to the prescribed formats. Modifications / Re-wording of formats are not be acceptable.
3. All documents are required to be in English only.
4. Tender should be filled with neat legible and correct entries. Indistinct figures, erasures and alternations are not permitted in the Tender.
5. Incomplete Tenders, amendments and additions to the Tender after opening is not allowed. Tenders submitted after due date shall liable to be ignored.
6. Cost involved in submitting the bids, attending the Tender opening Meetings, arrangements for the demonstration / presentation etc., shall be borne by the bidder.
7. **Tender shall be accompanied by the relevant documents including the following.**
  - a) A client list for the Furniture's quoted for and supplied by them for the last 2 years.
  - b) Total turnover of the firm for the last two years must be Rs. 25. 00 lakhs per year (supporteddocuments should be submitted).
  - c) Copies of relevant certificates for the Firm Registration / PAN / GST / IT Returns (2 years - 2019-20 & 2020-21). Tenderer will have to produce all these original documents at anytime on demand by the University.

d) The Catalogue / Brochure for the Furniture quoted by the Vendors should be enclosed along with Technical Bid.

8. No Tenderer shall be allowed to withdraw the Tender Rates after opening of the Tender. If any Tenderer withdraws the rates the EMD amount Rs. 1,00,000/- (Rupees One Lakh Only) deposited by the Firm shall be forfeited and the firm shall be disqualified from participating in any future tenders of the University.
9. No interest shall be paid on the EMD and EMD shall be forfeited in case the selected / successful bidder does not accept the supply order or enable to supply / installation of Furniture.
10. Rates should be offered unconditionally and if rates are submitted with any condition the tender shall be rejected.
11. Furniture will be supplied with at least two years warranty / guarantee from the date of verification and acceptance by the University. However, for the furniture made of Iron / Steel, the same should be 5 years.
12. The defective Furniture shall be replaced by the Firm / Agency without any additional charge during guarantee period of supplied furniture. The replacement shall have to be carried out within 15 days of the intimation being received from the University.
13. Tenderer shall have to quote item wise rates, consolidated rates shall be not considered and tender shall be liable to be rejected outrightly.
14. The University reserves the right to change quantity / upgrade the criteria / drop any item or part thereof / extension of delivery date at any time before the work order.
15. This open tender is being issued with no financial commitment and the University reserves the right to change or vary any part thereof at any stage. University also reserves the right to withdraw / cancel the Tender, should it become necessary at any stage.

### **Terms & Conditions:**

**Validity of the Offer: The offer should be valid for 3 months from the date of opening of Financial Bid.**

16. **Rejection of Bid:** Canvassing by the Bidder in any form, unsolicited letter and post tender correction may invoke summary rejection with forfeiture of EMD. Conditional Tenders will be rejected.
17. **Delivery:** The Furniture items should be delivered, installed and commissioned at Vice-Chancellor's Residence, PU Campus
18. If the Tenderer fails to supply the ordered quantity within the stipulated time period / supplies substandard item, damages equivalent to 1% (One Percent) of contract / bill value shall be charged per week and deducted from the bills of the Agency / Firm subject to maximum of 10% of Contract / Bill value.

19. **Responsibilities:** The Furniture items supplied should be brand new and should be installed / commissioned at the location specified by the University at no extra cost. University is not bound to provide any mode of transport in respect of material required for the contract.
20. **Prices:** The Agency / Tenderers are required to quote as per Annexure – B (Financial Bid). The bidder shall quote the rates in figures as well as the words. The figure should be clearly written and there should be no over writing. The rates quoted shall include the cost of material, labour, T&P etc., as required for the completion of work.
21. **Payment Terms:** No payment shall be made in advance.
22. **TDS** as per rules shall be deducted from the bills of the Agency / Firm. The Agency must enclose copy of PAN No. supported by Copy of PAN Card.
23. **Signing of Tender:** The individual signing the tender (or the documents in connection with it) must specify whether he / she is signing as:
  - a. A Sole proprietor of the Firm, or constituted Attorney of such a Proprietor.
  - b. A partner of the Firm, if it be a partnership, in which case he / she must have the authority to refer to arbitration, disputes if any, concerning the business of the partnership. Either by virtue of the partnership agreement or Power of Attorney.
  - c. Authorized signatory of the firm, if it is a company (a letter of the authority in this respect must be enclosed along with the Bid).
  - d. A person signing the tender from or any part thereof, on behalf of another, shall be deemed to warrant that he / she as the authority to bind the other and if on enquiry it appears. That the person so signing has no authority to do so, University may without prejudice to other Civil and Criminal remedies, cancel the contract and hold the signatory liable for all costs and damages. Each page of the tender form, for purchase and supply, installation and commissioning should be signed and stamped for the purpose of the tender offer.
24. **General:** University reserves the right for any reduction / increase in the scope of work and the same shall be awarded to the Agency / Tenderer at the same Unit rate mentioned in their bid.
25. **Jurisdiction:** All disputes shall be subject to Mahabubnagar jurisdiction only. In case of any disputes raised by the supplier a representation will be made only by the authorized representative of the supplier and the decision of the Registrar, Palamuru University, will be binding on the supplier.

**Sd/-  
REGISTRAR**

**ANNEXURE - A**  
**COMMON APPLICATION FORM FOR TECHNICAL BID**

1	Name of the Agency / Contractor / Firm.	::	
2	Address of Agency / Contractor / Firm & Contact Number, E-mail ID	::	
3	Year of the Establishment (Enclose Proof)	::	
4	Trade Registration Number	::	
5	Establishment Registration (SSI No.) (Enclose copy)	::	
6	G. S. T. No.(Enclose Copy)	::	
7	PAN No. (Enclose copy)	::	
8	PF Registration (Enclose copy)	::	
9	Income Tax Clearance Certificate (Enclose copy)	::	

10	Certificate copy of Financial Status (Bank Statement)	::	
11	Certified Audit copy by CA for Last 2 years Balance Sheet	::	
12	Clientele list : Govt./Semi Govt. Public Sector / Autonomous Bodies enclose copy proof	::	
13	Details of application fee	::	DD No. _____ Date: _____ for Rs.3,000/- drawn in favour of Registrar, Palamuru University, Mahabubnagar.
14	Details of Earnest Money Deposit of	::	DD No. _____ Date: _____ Rs. 1, 00,000/- drawn in favour of Registrar, Palamuru University, Mahabubnagar.

Date:

Place:

**(Signature of Authorized person)**

Name:

Designation:

Office Address:

Contact No:

**(Office Seal)**

### **DECLARATION**

I hereby certify that information furnished in the above Tender is true, complete and correct to the best of my knowledge and belief. I undertake that in the event of any information being found false or incorrect at any stage, my tender shall liable to be cancelled/terminated without any notice or compensation in lieu thereof.

**Signature with seal of the Firm**

### Previous Experience of the firm:

**List of Similar works of higher values executed by the firm during the last 5 years  
( Costing as mentioned in the eligibility criteria)**

Sl. No	Name of the work	Nature of the work involved	Name and address of the organization	Name of the contact person and Contact No.	Contract Amount	Any other relevant information
1						
2						
3						
4						
5						

If necessary a separate detailed chart may be enclosed.



**ANNEXURE – B**

**Financial Bid - Supply and Installation furniture items for Vice- Chancellor's Residence,  
at Palamuru University, Mahabubnagar.Telangana State.**

Sl. No.	Particulars	Qty.	Rate	Unit	Amount
01	<p>Supply and fixing in position box type Bed with a drawer in 19mm plywood confirming to 710 grade of Century/Kitply brands of ISI mark with a 10years warranty certificate to be furnished to University. The plywood shall be applied with 1mm laminate external for faces and 0.8mm laminate inner face duly apply adhesive of fevicol marine grade/Jivonjor water shield. The Bed shall be fixed with heavy rollers of minimum 6 No's heavy duty to hold the bed weight and also functions smoothly with locking option and shall be fixed as per the directions of the PU officials. Necessary hardware fittings required for bed, drawer and rollers shall be used of standard brands among the top five in India.</p> <p>The rate is inclusive of all materials, labour charges and transportation charges etc., complete with finished item of work. The enclosed/shall be supplied during the execution of work. The drawing shall be approved by Registrar, PU.</p> <p>a) <b><u>King size Bed (2100x2000x450) mm</u></b>  b) <b><u>Queen size bed (2000x1675x450) mm with head board of size ( 1675x1200) mm</u></b></p>	<p>1 No's 3 No's</p>	<p>50,000 50,000</p>	<p>Each Each</p>	<p>50,000 50,000</p>
02.	<p>Supply and fixing of box type cup board / ward robe &amp; depth shall not be less than 600mm with sliding system in 19 mm plywood 710 grade of Century/Kitply brands of ISI mark with 10 years warranty certificate to be furnished to University from the company the plywood shall be applied with 1 mm laminate external face and 0.8 mm laminate inner face duly apply adhesive fevicol marine grade/Jivanjor water shield. the work shall be carried over as per the drawing enclosed and picture. The rate is inclusive of all materials, labour charges and transportation charges etc., complete with finished item of work. The enclosed/shall be supplied during the execution of work. The drawing shall be approved by Registrar, PU.</p> <p>Ground Floor =8.91 Sq. m  First Floor = 28.98 Sq. m  Total = 37.98 Sq. m</p>	<p>37.98 Sq.m</p>	<p>18,000</p>	<p>Sq. m</p>	<p>6,83,640</p>

03.	<p>Supply &amp; fixing in position head board made of 19mm plywood confirming to 710 grade of century / kitply of ISI marks with a 10 years warranty certificate to be furnished to University, the plywood shall be applied with 0.8mm laminate for inner face duly apply adhesive of fevicol marine grade/Jivanjor water shield. The head board shall be provided with teakwood half round beeding of 2" thick all around the head board. The face of the head board shall be provided with 2" thick head board cushion of softy foam and foam shall be covered with leather fabric and colour of the fabric shall be approved PU officials and shall be fixed as per the directions of the PU officials. The rate is inclusive of all materials, labour charges and transportation charges etc., complete with finished item of work. The work shall be carried out as per the drawing enclosed/ shall be supplied during the execution of work. The drawing shall be approved by Registrar, PU.</p> <p><b>Head board for king bed size Bed Size (2000X1500)mm</b></p>	3 Sq. m	9,000	Sq. m	27,000
04.	<p>Supply &amp; fixing in position T.V. cabinet/cupboard of box type with depth shall not be less than 600 mm made of 19mm plywood confirming to 710 grade of century / kitply of ISI marks with a 10 years' warranty certificate to be furnished to University the plywood shall be applied with 1mm laminate external for faces and 0.8mm laminate inner face duly apply adhesive of fevicol marine grade/Jivanjor water shield. The ply wood shall be applied with 1mm laminate for external face and 0.8 mm for inner face duly applying fevicol marine grade/Jivanjor water shield. The T.V. cabinet/cup board shall be fixed with 8 mm toughened glass. Necessary hardware fittings required for T.V cabinet/cupboard shall be used of standard brands among the top five in India.The rate is inclusive of all materials, labour charges and transportation charges etc., complete with finished item of work. The work shall be carried out as per the drawing enclosed/shall be supplied during the execution of work. The drawing shall be approved by Registrar, PU. 2400X1500) mm</p>	3.6 Sq. m	24,000	Sq.m	86,400

05.	Supply & Fixing in position Luxury Sofa in L/U shape. The backrest height of the Sofa shall not less than 105 cms & depth the sofa shall be less than 100 Cms . The frame of the Sofa in non- teak wood of 2"x1 ½" in section and frame shall be shall be covered 2" inch thick softy foam throughout the frame. Provide Individual 5" inch sprin'gs system for each seat of heavy duty . The seating foam cushion shall be in 42 density of Sleep well/ Feather foam brands. The surface shall be covered with leather touch fabric duly stitching. The colour of fabric shall be as per the directions of PU officials. The rate is inclusive of all materials, labour charges and transportation charges etc., complete with finished item of work. The work shall be carried out as per the drawing enclosed/shall be supplied during the execution of work. The drawing shall be approved by Registrar, PU.	18.6 Rm	11,000	Rm	2,04,600
06.	Supply & fixing in position teapoy made of wooden. The teapoy shall be provided with toughened glass surface top and Apple <b>Germany brand with model no AC22</b> . The rate is inclusive of all materials, labour charges and transportation charges etc., complete with finished item of work. The sample shall be approved by Registrar PU.	3 No's	13,500	Each	30,500
07.	Supply & fixing in position dining table for 12 person capacity. The size of Dining Table shall be (3660x1200x750) along with 12 chairs shall be made of Teak wood. The dining table legs of teak wood shall be in 100x100 mm in size with 6 legs. The frame of the dining table shall be in teak wood of (1250x40) mm in section and the top of the dining table shall be fixed with 19mm plywood confirming to 710 grade of century / kitply brands of ISI marks with a 10 years warranty certificate for plywood to be furnished to University. The top of the dining table plywood shall be fixed with 12mm toughened glass with frosted design. The external and internal surface of the dining table including chairs shall be applied melamine polished. The seat back of chairs shall be covered with cushion with leather fabric. Necessary hardware fittings required for dining table and chairs shall be used of standard brands among the top five in India. The rate is inclusive of all materials, labour charges and transportation charges etc.,	1 No's	1,10,000	Each	1,10,000

	complete with finished item of work. The work shall be carried out as per the drawing enclosed/ shall be supplied during the execution of work. The drawing shall be approved by Registrar, PU.				
08.	Supply & fixing in position box type utility counter of 19mm plywood confirming to 710 grade of century / kitply brands of ISI marks with a 10 years warranty certificate for plywood to be furnished to University. The countertop shall be fixed up to 20mm highly polished granite. The granite sides shall be moulded as per the required shape as directed by the PU officials. The Utility counter legs shall be provided in 2 mm thick of stain less steel grade 304, and height of the legs shall be 100mm. The rate is inclusive of all materials, labour charges and transportation charges etc., complete with finished item of work. The work shall be carried out as per the drawing enclosed/ shall be supplied during the execution of work. The drawing shall be approved by Registrar, PU.	3.18 cum	40,000	Cum	1,27,200
09.	Supply & fixing in position of 12 mm Glass doors with toughened glass including frosted design as per the design approved by PU officials. The glass door shall be fixed in the floor spring for either side openable & glass door handles shall be provided both sides of the door in stainless Steel 450mm long size. The rate is inclusive of all materials, labour charges and transportation charges etc., complete with finished item of work. The work shall be carried out as per the drawing enclosed/ shall be supplied during the execution of work. The drawing shall be approved by Registrar, PU.	8.45sq m	5900	Sq. m	49,855
10.	Supply & fixing in position of 12mm thick toughened glass sliding door for shower area. The glass shall be fixed on slider channels to be fixed on top & bottom. Necessary hardware fittings required for sliding glass door shall be used of standard brands among the top five in India. The rate is inclusive of all materials, labour charges and transportation charges etc., complete with finished item of work. The work shall be carried out as per the drawing enclosed/ shall be supplied during the execution of work. The drawing shall be approved by Registrar, PU.	6.3 sq. m	9100	Sq.m	57,330

11.	<p>Supply &amp; fixing in position Bed side table in 19mm plywood confirming to 710 grade of Century/Kitply brands of ISI mark with a 10years warranty certificate to be furnished to University. The plywood shall be applied with 1mm laminate external for faces and 0.8mm laminate inner face duly apply adhesive of fevicol marine grade/Jivanjor water shield. The bed side table shall have Pull out drawers in soft closing telescopic channel with lock and door shutter with soft closing hinges as per the enclosed drawing. Necessary hardware required for bed side table shall be used of standard companies among the top five in India.The rate is inclusive of all materials, labour charges and transportation charges etc., complete with finished item of work. The work shall be carried out as per the drawing enclosed/ shall be supplied during the execution of work. The drawing shall be approved by Registrar, PU.</p> <p><b>Bed side table (450x450x450)mm</b></p>	8 No's	5500	Each	44,000
12.	<p>Supply &amp; fixing of modular kitchen cabinet of depth not less than 400 mm with 19 mm plywood shutters of fully glazed of 8 mm thick with necessary itching design. The plywood shall be confirming to 710 grade of century/kitply brands of ISI marks with a 10 years warranty certificate to be furnished to University, the plywood shall be applied with 1mm laminate external for faces and 0.8mm laminate inner face duly apply adhesive of fevicol marine grade/Jivanjor water shield.The cabinet shall be fixed with 8 mm glass shelves the back of the cabinet shall be in 4 mm thick glass mirror Necessary hardware required for cupboard/ward robe shall be used of standard companies among the top five in India. The rate is inclusive of all materials, labour charges and transportation charges etc., complete with finished item of work. The work shall be carried out as per the drawing enclosed/ shall be supplied during the execution of work. The drawing shall be approved by Registrar, PU.</p>	2.8 Sq. m	22,000	Sq. m	61,600

13.	Supply & fixing of modular kitchen cabinet of depth not less than 600 mm with 18 mm wpc of <b>Rajshree/Allstone brands</b> of ISI marks with a 10 years warranty certificate to be furnished to University, with tandem soft cleaning drawers, kitchen pull outs including all kitchen accessories required for full fledged kitchen. Necessary hardware fittings required for modular kitchen cabinet shall be used of standard brands among the top five in India. The rate is inclusive of all materials, labour charges and transportation charges etc., complete with finished item of work. The work shall be carried out as per the drawing enclosed/ shall be supplied during the execution of work. The drawing shall be approved by Registrar, PU.	4.18 sq.m	50,000	Sq.m	2,09,000
14.	Supply and fixing in position Modular pantry unit of size (900X 1800) mm and depth not less than 500 mm made in 19mm plywood confirming to 710 grade of Century/Kitply brands of ISI mark with a 10years warranty certificate to be furnished to University. The plywood shall be applied with 1mm laminate external for faces and 0.8mm laminate inner face duly apply adhesive of fevicol marine grade/Jivonjor water shield. The pantry double shutter shall fully glazed with plane glass of 5mm thick of modi guard / saint gobin shall be fixed as per the directions of the PU officials. Necessary hardware fittings required for pantry unit. The rate is inclusive of all materials, labour charges and transportation charges etc., complete with finished item of work. The work shall be carried out as per the drawing enclosed/ shall be supplied during the execution of work. The drawing shall be approved by Registrar, PU.	1 No's	52,400	Each	52,400

<p>Supply &amp; Fixing in position office table with a drawers &amp; Locker with keyboard &amp; provision for card manager. The table height shall not be less than 750 mm. the office table shall be made in 19mm plywood confirming to 710 grade of Century/Kitply brands of ISI mark with a 10years warranty certificate to be furnished to University. The plywood shall be applied with 1mm laminate external for faces and 0.8mm laminate inner face duly apply adhesive of fevicol marine grade/Jivonjor water shield. Necessary hardware fittings required for office table shall be used of standard brands among the top five in India.</p> <p>The rate is inclusive of all materials, labour charges and transportation charges etc., complete with finished item of work. The enclosed/shall be supplied during the execution of work. The drawing shall be approved by Registrar, PU.</p> <p><b>a. 1500mmX750mm</b> <b>b. 1200mmX600mm</b></p>		<p>1 No's 2 No's</p>	<p>12000 8,000</p>	<p>Each Each</p>	<p>12000 8,000</p>			
<b>Total</b>								<b>19,80,525</b>

**EXCESS / LESS % : \_\_\_\_\_ %**

**Note :**

1. The rates adopted are exclusive of GST.
2. GST will be added as applicable.

**Sd/-  
REGISTRAR  
PALAMURU UNIVERSITY  
MAHABUBNAGAR**

**Name of the Firm**

**Address** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_