



View Tender Details

Print

Close

Current Tender Details
Tender ID
561301
Enquiry/IFB/Tender Notice Number
213/PU/COE/BID/2024
Name of Work
Supply of 32 Pages Main Answer Booklets and 12 Pages Practical Answer Booklets to Palamuru University
Tender Category
Products
Tender Type
OPEN
Estimated Contract Value
0
Bid Submission Closing Date
23/12/2024 03:00 PM
Tender Evaluation Type
Tender Wise

Other Links
 Tender Documents


Enquiry Particulars

Department Name
HIGHER EDUCATION
Circle/Division
HIGHER EDUCATION-Palamuru University, Mahabubnagar
Tender ID
561301
Enquiry/IFB/Tender Notice Number
213/PU/COE/BID/2024

Name of Project
Supply of 32 Pages Main Answer Booklets and 12 Pages Practical Answer Booklets
Name of Work
Supply of 32 Pages Main Answer Booklets and 12 Pages Practical Answer Booklets to Palamuru University
Estimated Contract Value(INR)
0
Package number
N/A
Period of Completion/ Delivery Period (in months)
N/A
Type of Product
Others
Bidding Type
OPEN
Bid Call (Numbers)
1
Tender Category
PRODUCTS
Currency Type
(INR)
Default Currency
Indian Rupee - INR
Evaluation Type
Tender Wise
Evaluation Criteria
Based on Price

Transaction Fee Details

Transaction Fee Payable to 'TSTS ' payable at Hyderabad.

The participating bidders have to pay a transaction fee of **0.03 %** on the Total Cost + GST as applicable.

Tender Dates

Bid Submission Start Date & Time

07/12/2024 11:00 AM

Bid Submission Closing Date & Time

23/12/2024 03:00 PM

Bid Validity Period (in Days)

90

Tender Inviting Authority Particulars



Officer Inviting Bids
Registrar Palamuru University
Bid Opening Authority
Registrar Palamuru University
Address
Raichur Road, Near Old RTO Office
Contact Details
7989731204
Email
registrar@palamuruuniversity.ac.in

Bid Security Details



Bid Security/EMD/Proposal Security Amount(in INR)
Bid Security/EMD/Proposal Security in Favor of
Mode of Payment
EMD Applicable
Rs. 100000.00
Registrar Palamuru University
Online Payment,Challan Generation,BG

Process Fee Details

Process Fee
Process Fee Payable To
5000.00(INR)
Registrar Palamuru University

Required Tender Documents Details



S.No
Document Name
Stage
Document Type

1
Earnest Money Deposit
COMMON
Mandatory
2
Documents of Technical Qualifications and Technical Competence of the tenderer supported by the certificates
COMMON
Mandatory
3
Copies of Purchase Orders issued by organizations, indication the column of transactions
COMMON
Mandatory
4
Proof of Annual Turnover
COMMON
Mandatory
5
Copy of Registration Certificate
COMMON
Mandatory
6
Copy of GST Registration Certificates
COMMON
Mandatory
7
PAN
COMMON
Mandatory
8
Detailed profile of the firm, domain expertise and sage details and other supporting literature substantiating their claim
COMMON
Mandatory
9
Sample paper and name of paper mill
COMMON
Mandatory
10
Details of Equipment
COMMON
Mandatory

11
List of infrastructure at the Firm
COMMON
Mandatory
12
Details of Ink used for Printing
COMMON
Mandatory
13
Any other document
COMMON
Mandatory

General Terms and Conditions / Eligibility ^

As per tender document

General Technical Terms and Conditions (Procedure) ^

As per tender document

Legal Terms & Conditions ^

As per tender document

Procedure for Bid Submission ^

Show Procedure for Bid Submission

Schedules Details ^

S.No	Schedule ID	Schedule Name	View Details
1	1	Supply of 32 and 12 pages booklets	

Information Technology, Electronics & Communications Department, Government of Telangana,
India. All rights reserved.

07/12/2024 10:25:53
AM



**PALAMURU UNIVERSITY :: MAHABUBNAGAR
TELANGANA STATE – 509001**

Tender Notice No.213/PU/COE/BID/2024, Dated 07-12-2024.

**Supply of 32 Pages Main Answer Booklets and 12 Pages
Practical Answer Booklets to Palamuru University.**

Email: registrar@palamuuniversity.ac.in

Contact No. 9346379877 / 7989731204

1. Invitation for Bidding

1.1. Tender Notice

The **Registrar, Palamuru University**, seeks proposals from experienced Registered agencies for participation in e-Tender for “32 Pages Main Answer Booklets and 12 Pages Practical Answer Booklets to Palamuru University”, Telangana State.

1.2. Time schedule of various Tender related events:

Issue of Tender call Notice	07-12-2024 at 11:00 AM
Bid Closing date and time	23-12-2024 at 3:00 PM
Bid Opening Date & Time	23-12-2024 at 3.30 PM
Bid Document Price	Rs.5,000/- (Rupees Five Thousand only) DD drawn in favor of the “Registrar Palamuru University”. <i>*The Demand Draft is to be handed over on or before closing date of technical bid in the Office of the Registrar, Palamuru University, Mahabubnagar.</i>
Contact Email	registrar@palamuruuniversity.ac.in

For full details regarding Tender Notification please visit <https://tender.telangana.gov.in/> and www.palamuruuniversity.ac.in

1.3. Other Important Information related to Bid

This section provides important deadlines and associated activities, such as Bid Security information, Implementation cum Performance Guarantee, Warranty Period, Bid Submission Procedure and related conditions.

S.No.	Item	Description
1.	Bid Security (EMD)	Rs. 1,00,000/- (Rupees One Lakh Only) EMD to be paid in the shape of Online / Demand draft in favour of “Registrar Palamuru University.”
2.	Bid Validity Period	90 days from the date of opening of bid.
3.	Project Period	1 year and the same may be extended for further period of 1 year (Max) based on satisfactory performance and mutual agreement.

4.	Period for signing contract	Within 7 days from the date of receipt of letter of Notification of Award/ Letter of Intent (LoI).
5	Supply	Within 15 days from the date of receipt of letter of Notification of Award/ Letter of Intent (LoI).
6	Penalty for delay in implementation	<p>i. Registrar Palamuru University may at any time during the period of contract get the quality of the stationery assessed from approved quality testing agency. Government approved quality testing agency for compliance with all the specifications of the paper as per this bid. If the report is negative a second sample shall be sent. If the report on this sample is also negative, the contract will be cancelled and Security deposit will be appropriated immediately without any further opportunity. The decision cannot be questioned by the Bidder.</p> <p>ii. In case if the material inside the box/package found to be damaged/mutilated/less than the quality or quantity specified, the lot will be rejected and bidder will be liable for penalty at double the value of the material in the box.</p> <p>iii. For any delay in delivery beyond accepted period for delivery, the vendor will be liable for penalties as below: (Delivery period shall be counted from the date of receipt of demand approval from Registrar Palamuru University or any agency authorized by Registrar Palamuru University).</p> <p>a. For any delay of first one week or part thereof – 2 % of the value of that indent.</p> <p>b. For additional delay beyond one week, for every one week or part thereof a penalty of 3% of the value of that indent</p> <p>c. If the delay exceeds more than 15 days, Registrar Palamuru University will reserve the right to cancel the order without giving any notice by forfeiting/invoking Security deposit.</p>
7	Conditional bids	Not acceptable and liable for rejection and also liable for forfeiture of the EMD.

8	Transaction Fee	<p>Transaction fee: All the participating Bidders who submit the bids have to pay an amount @ 0.03% of their final bidvalue through online with a cap of Rs.10,000/- for quoted value of purchase up to Rs.50 crores and Rs.25000/- if the purchase value is above Rs.50 crores & GST applicable as levied by Govt. of India on transaction fee through online in favor of MANAGING DIRECTOR, TSTS. The amount payable to TSTS is non-refundable.</p> <p><u>Corpus Fund</u>: Successful Bidder has to pay an amount of 0.04% on quoted value through demand draft in favor of "Registrar Palamuru University" towards corpus fund at the time of concluding agreement.</p>
9	Bid submission	<p>Online submission only. Bidders are requested to submit the bids after issue of minutes of the pre bid meeting duly considering the changes made if any, during the pre-bid meeting. Bidders are totally responsible for incorporating/ complying the changes/ amendments issued if any during pre-bid meeting in their bid.</p>
10	Procedure for BidSubmission	<p>Bids shall be submitted through online on https://tender.telangana.gov.in/platform</p> <p>1. The participating Bidders in the Tender should register themselves free of cost on e-procurement platform in the website https://tender.telangana.gov.in/ & palamuruuniversity.ac.in</p>

11		<p>2. Bidders can log-in to e-procurement platform in Securemode only by signing with the Digital certificates.</p> <p>3. The Bidders who are desirous of participating in e-procurement shall submit their technical bids, price bids as per the standard formats available at the e-market place.</p> <p>4. The Bidders should scan and upload the respective documents in Pre-Qualification and Technical bid documentation as detailed at Section E & G of the Tender including EMD. The Bidders shall sign on all the statements, documents certificates uploaded by them, owning responsibility for their correctness/ authenticity.</p> <p>5. The rates should be quoted in online only.</p> <p>6. All the quoted price is in Indian Rupees only.</p>
12	Other conditions	<p>1. After uploading the documents, the copies of the uploaded statements, certificates, documents, original Demand Drafts in respect of Bid Security (except the Price bid/ offer/ break-up of taxes) are to be submitted by the Bidder to the O/o Registrar, Palamuru University, Mahabubnagar as and when required.</p> <p>Failure to furnish any of the uploaded documents, certificates, will be entitled in rejection of the bid. The Palamuru University shall not hold any risk on account of postal delay. Similarly, if any of the certificates, documents, etc., furnished by the Bidder are found to be false/ fabricated/bogus, the Bidder will be disqualified, blacklisted, action will be initiated as deemed fit and the Bid Security will be forfeited.</p> <p>2. Palamuru University will not hold any risk and responsibility regulating non-visibility of the scanned and uploaded documents.</p> <p>3. The Documents that are uploaded online on e-market place will only be considered for Bid Evaluation.</p> <p>4. Important Notice to Contractors, Suppliers and Department users</p> <p>i. In the endeavor to bring total automation of processes in e-Procurement, the Govt. has issued orders vide G.O.Ms.No.13 IT&C Department (e-Procurement) dated 05.07.2006 permitting integration of electronic Payment Gateway of ICICI/ HDFC/ Axis Banks with e-Procurement platform, which provides a facility to participating suppliers/ contractors to electronically pay the transaction fee through online using their credit cards.</p>

2. Disclaimer: Proprietary & Confidential

No part of this document can be reproduced in any form or by any means, disclosed or distributed to any person without the prior consent of User department except to the extent required for submitting bid and no more. The guidelines referred are indicative; the bidder is bound by other appropriate guidelines related to the subject.

3. TECHNICAL CONDITIONS: -

1. The Printer should be RBI/IBA approved printers.
2. The Printer should be "A" Class web off-set approved printer in Telangana State.
3. The firm should be an ISO 9001:2008 certificate
4. Only registered printing presses under Industries Act are permitted to quote against the requirements. Quotations from dealer or other agencies are not accepted.
5. The firms should have the requisite domain expertise with regard to supply of the items.
6. The firm should be situated in India.
7. The firm should have executed at least an annual turnover of Rs.1.00 crores during the last financial years (documentary proof is to be attached).
8. The firm should have been in existence at least for last three years i.e., w.e.f. 01-04-2019 (documentary proof is to be attached).
9. The firm shall have capacity to print, serial number, sew and pack 25000 answer booklets in a day.
10. The firm shall maintain adequate security and control to maintain confidentiality.
11. The firm must be in a position to supply of 1,00,000 booklets within a week from the date of purchase order.

4. GENERAL CONDITIONS: -

Technical Bid shall contain documents such as: -

(1) Earnest Money Deposit
(2) Documents of Technical Qualifications and Technical Competence of the tenderer supported by the certificates
(3) Copies of Purchase Orders issued by organizations, indication the column of transactions
(4) Proof of Annual Turnover
(5) Copy of Registration Certificate
(6) Copy of GST Registration Certificates
(7) PAN allotted by Income Tax Department
(8) Detailed profile of the firm, domain expertise and sage details and other supporting literature substantiating their claim
(9) Sample paper and name of paper mill
10) Details of Equipment
11) List of infrastructure at the Firm
12) Details of Ink used for Printing

5. IMPORTANT NOTE:-

1. The firm shall enter into an agreement committing the supply of material in time.
2. After evaluating the technical bids and on acceptance, then only commercial bids will be opened. The University will inspect the premises of the firm for evaluating infrastructure and security.
3. The offers must be English. The rates should be indicated both in figures and words against items specified in **Annexure – II**.
4. The Taxes/duties/discounts if any are to be distinctly and separately shown in the commercial bid and under no circumstances these components shall be added to the basic price and shown as single price.
5. The prices should include freight, forwarding and delivery at the Examination Branch, Palamuru University, Mahabubnagar.
6. The Rates shall be firm throughout the entire period of the contract.
7. The offers must be valid for a minimum period of One year from bid finalization date. The offers once submitted cannot be modified under any circumstances.
8. Offer received after the bid closing date/time shall not be considered and late delayed tender shall not be accepted by Pos/Telex/Telefax/Email tenders shall not be accepted.
9. No unsolicited correspondence shall be entertained.

10. Earnest Money Deposit (EMD) Rs.1,00,000/- (Rupees One Lakh only) as EMD through Demand Draft drawn on any Nationalized Bank in favour of the “**Registrar, Examination Fee Fund Account, Palamuru University, Mahabubnagar**” payable at Mahabubnagar is to be submitted, without which offer will not be considered and will summarily be rejected.
11. The total requirement is approximately 10,00,000 per year and order will be placed piecewise. The print content and colour is subject to change periodically.
12. Payment will be made only after successful fulfilment of order with assured quality.

6. LIQUIDATED DAMAGES:

Timely completion of the job is the essence of the contract. In case of failure to supply within the time specified in the Purchase Order, penalty @ 0.5% of the total value per week or part thereof shall be levied up to two weeks from the date of stipulated in the purchase order. After this period, the purchase order will stand cancelled and the **firm will have to forfeit the EMD and also they will be forbidden to participate in further bids issued by Palamuru University.**

Acceptance/Rejection of offer

Palamuru University reserves the right to accept/reject any offer in full or in part or accept any offer other than the lowest without assigning any reasons thereof.

Any offer containing incorrect statement and incomplete information will be summarily rejected.

ARBITRATION:-

All disputes or differences whatsoever arising between the parties relating to the contract shall be settled by arbitration in accordance with the rules of arbitration of Indian Council of Arbitration and the award made in pursuance thereof shall be binding on the parties. The venue of arbitration shall be Mahabubnagar. The appointment of Arbitrator will be made by the Vice-Chancellor, Palamuru University.

**Sd/-
REGISTRAR**

7. COMMERCIAL BID FORM – TECHNICAL SPECIFICATIONS

This document for bidder information purpose only, No need to upload or submit either online nor offline

	Description of the Booklets	Price per Answer Booklet
1	<u>32 pages Main Answer Booklets, A4</u> size, 60 GSM Cream-wove paper supplied by A1 Grade Mill without barcode (as per the sample provided by the examination branch)	
	<u>32 pages Main Answer Booklets A4</u> size, 60 GSM Cream-wove paper supplied by A1 Grade Mill with barcode (as per the sample provided by the examination branch)	
	First Two pages printed with candidates information, instructions to candidate and serial number of booklets	
	Remaining 30 pages printed with microcline margin with the spelling of Palamuru University, University logo, 25 horizontal ruled lines and page numbers	
2	<u>12 Pages Practical Answer Booklets A4</u> size, 60 GSM Cream-wove paper supplied by A1 Grade Mill, First page printed with candidates information, instructions to candidate and serial number of booklets (as per the sample provided by the examination branch)	
	Machine thread sewing on the left hand side of entire booklet having 32 pages booklets and 12 pages booklets	
	Answer Books are to be packed in one carton in the bundles of 200 and labelled with a sticker containing serial number of booklets and carton number	
	Delivery at Examination Branch, Palamuru University, Mahabubnagar (The price shall include freight, forward and delivery charges)	

8. Supply of Pre-Printed Stationery from Government Registered Confidential Printers.

Certified and TS Govt. Registered Security Printers are informed to visit the University (from 11:00 AM to 4:30 PM) for sample collection and quote the rates as per the University Requirement.

Details of the Contact Person:

*The Controller of Examinations
Palamuru University
Mahabubnagar -509001.*

(Registered name and address of the Agency)

To be printed on Company Letter Head

To:

The Registrar,
Palamuru University,
Mahabubnagar.

Sir,

Having examined the bidding documents and amendments there on, we the undersigned, offer to provide services/execute the works in conformity with the terms and conditions of the bidding document and amendments there on, for the following project in response to your Tender call dated.....

Project title:

We undertake to provide services/execute the above project or its part assigned to us in conformity with the said bidding documents which may vary in accordance with the schedule of prices attached herewith and coverage options made by Palamuru University or its user organization.

If our bid is accepted, we undertake to Provide services/ execute the work according to the time schedule specified in the bid document, Obtain the performance guarantee of a bank in accordance with bid requirements for the due performance of the contract, and Agree to abide by the bid conditions, including pre-bid meeting minutes if any, which remain binding upon us during the entire bid validity period and bid may be accepted any time before the expiration of that period.

We understand that you are not bound to accept the lowest or any bid you may receive, nor to give any reason for the rejection of any bid and that you will not defray any expenses incurred by us in bidding.

Place:

Date:

**Bidder's signature
and seal.**