

Enquiry Particulars	
Department Name	HIGHER EDUCATION
Circle/Division	Palamuru University, Mahabubnagar
Tender ID	559157
Enquiry/IFB/Tender Notice Number	194/E-TENDERS/HOSTELS/PU
Name of Project	Supply of Milk
Name of Work	Supply of Milk to University Hostels
Package number	N/A
Period of Completion/ Delivery Period (In Months)	N/A
Bidding Type	OPEN
Tender Category	PRODUCTS
Type of Product	Others
Currency Type	(INR)
Default Currency	Indian Rupee - INR
Estimated Contract Value	0
Evaluation Type	Tender Wise
Evaluation Criteria	Based on Price

Pre Bid Meeting	
Pre Bid Meeting	Not Applicable

Transaction Fee Details	
Transaction Fee Payable to 'TSTS ' payable at Hyderabad.	The participating bidders have to pay a transaction fee of 0.03 % on the Total Cost + GST as applicable.

Tender Dates	
Bid Submission Start Date & Time	28/11/2024 10:00 AM
Bid Submission Closing Date & Time	09/12/2024 03:00 PM
Bid Validity Period (In Days)	90

Tender Inviting Authority Particulars	
Officer Inviting Bids	Registrar Palamuru University
Bid Opening Authority	Registrar Palamuru University
Address	Raichur Road, Near Old RTO Office
Contact Details	9346379877
Email	registrar@palamuruuniversity.ac.in

Bid Security Details		
Bid Security(INR)	Bid Security In Favour Of	Mode of Payment
EMD Applicable	Rs.20000.00	Registrar Palamuru University

Process Fee Details	
Process Fee	Process Fee Payable To
2000.00(INR)	Registrar Palamuru University

Required Tender Documents Details			
S.No	Documents Required from Contractor	Stage	Optional

1	Registration Certificate	COMMON	Mandatory
2	GST Registration	COMMON	Mandatory
3	PAN	COMMON	Mandatory
4	IT Returns submitted for last three years	COMMON	Mandatory
5	Annual Turnover duly certified by Chartered Accountant.	COMMON	Mandatory
6	Sales Tax Clearance Certificate	COMMON	Mandatory
7	Detailed Profile of the firm	COMMON	Mandatory
8	Recent purchase orders	COMMON	Mandatory
9	APPLICATION FORM FEE RS. 2,000/-	COMMON	Mandatory
10	EMD RS. 20,000/-	COMMON	Mandatory
11	Any other document	COMMON	Optional

General Terms and Conditions / Eligibility

General Terms and Conditions / Eligibility

As per tender document

General Technical Terms and Conditions (Procedure)

General Technical Terms and Conditions (Procedure)

As per tender document

Legal Terms & Conditions

Legal Terms & Conditions

As per tender document

Procedure for Bid Submission

Procedure for Bid Submission

The bidder shall submit his response through Bid submission to the tender on eProcurement platform at www.eprocurement.telangana.gov.in by following the procedure given below. The bidder would be required to register on the e-procurement market place <https://tender.telangana.gov.in> and submit their bids online. Offline bids shall not be entertained by the Tender Inviting Authority for the tenders published in e-procurement platform.

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The bidders shall submit their eligibility and qualification details, Technical bid, Financial bid etc., in the online standard formats displayed in eProcurement web site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria/technical bids and other certificate/documents in the eProcurement web site. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity. The bidder shall attach all the required documents for the specific tender after uploading the same during the bid submission as per the tender notice and bid document.

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The system would only authenticate the Encryption certificate uploaded into the Eprocurement system at the time of User Registration or updated through User profile. The bidder has to ensure that the uploaded certificate in the eprocurement system is used for the Bid submission and no other certificate though valid will not be recognized by the eprocurement system.

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Registration with eProcurement platform: For registration and online bid submission bidders may contact HELP DESK.

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<https://tender.telangana.gov.in>

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Digital Certificate authentication:

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The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform.

For obtaining Digital Signature Certificate, you may please Contact:

Address for submission of Application for Digital Certificate:

TSTS Office, 2nd floor, HACA Bhavan, Opp Public Gardens, Saifabad, Hyderabad - 500004
Contact Helpdesk : 9177769764

(OR)

You may please Contact Registration Authorities of any Certifying Authorities in India. The list of CAs are available by clicking the link <https://tender.telangana.gov.in/digital-signature.html#>

3. Hard copies:

i) Vide ref. G.O.Ms.No.174, I&CAD dept dated:1-9-2008, submission of original hard copies of the uploaded scanned copies of Proof of online Payment (Remittance)/BG towards EMD by participating bidders to the tender inviting authority before the opening of the price bid is dispensed forthwith.

ii) All the bidders shall invariably upload the scanned copies of Proof of online Payment (Remittance)/BG in eProcurement system and this will be the primary requirement to consider the bid responsive.

iii) The department shall carry out the technical evaluation solely based on the uploaded certificates/documents, Proof of online Payment (Remittance)/BG towards EMD in the eProcurement system and open the price bids of the responsive bidders.

iv) The department will notify the successful bidder for submission of original hardcopies of all the uploaded documents Proof of online Payment (Remittance)/BG towards EMD prior to entering into agreement.

v) The successful bidder shall invariably furnish the original Proof of online Payment (Remittance)/BG towards EMD, Certificates/Documents of the uploaded scan copies to the

Tender Inviting Authority before entering into agreement, either personally or through courier or post and the receipt of the same within the stipulated date shall be the responsibility of the successful bidder. The department will not take any responsibility for any delay in receipt/non-receipt of original Proof of online Payment (Remittance)/BG towards EMD, Certificates/Documents from the successful bidder before the stipulated time. On receipt of documents, the department shall ensure the genuinity of the Proof of online Payment (Remittance)/BG towards EMD and all other certificates/documents uploaded by the bidder in eProcurement system. In support of the qualification criteria before concluding the agreement.

4. The GO. Ms. No. 174 -I&CAD dated: 1-9-2008

Deactivation of Bidders If any successful bidder fails to submit the original hard copies of uploaded certificates/documents, Proof of online Payment (Remittance)/BG towards EMD within stipulated time or if any variation is noticed between the uploaded documents and the hardcopies submitted by the bidder, as the successful bidder will be suspended from participating in the tenders on eProcurement platform for a period of 3 years. The eProcurement system would deactivate the user ID of such defaulting bidder based on the trigger/recommendation by the Tender Inviting Authority in the system. Besides this, the department shall invoke all processes of law including criminal prosecution of such defaulting bidder as an act of extreme deterrence to avoid delays in the tender process for execution of the development schemes taken up by the government. Other conditions as per tender document are applicable.

The bidder is requested to get a confirmed acknowledgement from the Tender Inviting Authority a proof of Hardcopies submission to avoid any discrepancy.

5. Payment of EMD:

It is mandatory for all participant bidders to electronically pay EMD Online by utilizing the "Payment Gateway Service on E-Procurement platform". The Electronic Payment Gateway accepts all Master and Visa Credit Cards issued by any bank and Direct Debit facility/Net Banking/NEFT payment modes through ICICI Bank and/or Axis Bank and/or INDUS IND Bank and/or Kotak Bank Payment Gateways to facilitate the transaction. This is in compliance as per G.O.Ms.No. 14 Dated: 18-09-2017. A GST of 18.00% + Bank charges on the transaction amount payable to TSTS shall be applicable. In addition to this, Bidders can also pay the EMD through Download of PDF format of RTGS Challan for respective Payment gateway and pay the EMD through their Parent Bank account. Once the EMD is received by the EProcurement application, Bidders can automatically continue with their Bid Submission online.

IMPORTANT NOTE REGARDING EMD PAYMENT:

1. Bidders are encouraged to use only Net banking facility for payment of EMDs as far as possible for faster refunds in case of unsuccessful Bids for the Tender.

2. Bidders are advised not to use RTGS Challan downloads at the penultimate hour of Bid submission closing as any delay by their banker would not enable Bid submission on the platform. Please allow a minimum of 60 minutes for enabling "Continuation of Bid Submission" from the time the Pool Account receives credit of the EMD from the Bidder's Bank for both NEFT and RTGS Transfers. For RTGS Transfers, the Pool Account can get immediate credit whereas NEFT transfers would follow RBI Payment Cycle time.

3. Bidders are advised to pay EMD Online atleast T-1 or T-2 days before Bid submission closing date (T= Bid submission closing date) to avoid last minute delays and denials of successful Bid submission and to take care of any delays in Banking procedures.

Un Successful Bidder EMD Refund process: -

The bid is declared unsuccessful, under the following circumstances.

Bid submitted by the bidder is not the lowest bid.

Upon Finalization of the L1 Bid.

Technical Disqualification of the Bid in case of 2 cover system.

EMD paid but bid not submitted

EMD refund will be initiated by the Tender Inviting Authority directly and through Online only and

through the same payment channels as EMD received by the Department. (RTGS / NEFT /Credit Card /Debit Card refund), within 30 days from the date of publishing the Decision / Result. However, Vupadhi /GoTS will not be held responsible for the delays occurring due to banking channels/procedures/processes of the respective vendor.

IMPORTANT NOTE REGARDING EMD REFUNDS:

Bidders are requested to use discretion in their choice of payment channel for remittance of EMD.

Time taken for Refunds under Ideal conditions:

1. Net Banking / NEFT / RTGS Challan: One (1) Banking Business Day from time of initiation of refund by Tender Inviting Authority subject to RTGS/NEFT timings of RBI.

2. Credit card/ Debit card: 7-10 working days from time of initiation of refund by the Tender Inviting Authority. However, this may be longer in case of certain bank cards. In case of delays, bidders are requested to contact the Card issuing Bank for faster resolution.

6. Payment of Transaction Fee:

It is mandatory for all the participant bidders from 1st January 2006 to electronically pay a Non-refundable Transaction fee to M/s. TSTS , the service provider through "Payment Gateway Service on E-Procurement platform". The Electronic Payment Gateway accepts all Master and Visa Credit Cards issued by any bank and Direct Debit facility/Net Banking of ICICI Bank, Axis Bank, INDUS IND Bank and/or Kotak Bank to facilitate the transaction. This is in compliance as per G.O.Ms. 13 dated 07.05.2006. A GST of 18.00% + Bank charges on the transaction amount payable to TSTS shall be applicable.

7. Corpus Fund:

As per GO MS No.4 User departments shall collect 0.04% of ECV (estimated contract value) with a cap of Rs. 10,000 (Rupees ten thousand only) for all works with ECV upto Rs.50 Crores, and Rs. 25,000/- (Rupees twenty-five thousand only) for works with ECV above Rs.50 Crores, from successful bidders on eProcurement platform before entering into agreement / issue of purchase orders, towards eprocurement fund in favour of Managing Director, TSTS . There shall not be any charge towards eProcurement fund in case of works, goods and services with ECV less than and upto Rs. 10 lakhs

8. Tender Document:

The bidder is requested to download the tender document and read all the terms and conditions mentioned in the tender Document and seek clarification if any from the Tender Inviting Authority. Any offline bid submission clause in the tender document could be neglected.

The bidder has to keep track of any changes by viewing the Addendum/Corrigenda issued by the Tender Inviting Authority on time-to- time basis in the E-Procurement platform. The Department calling for tenders shall not be responsible for any claims/problems arising out of this.

9. Bid Submission Acknowledgement:

The bidder shall complete all the processes and steps required for Bid submission. The system will generate an acknowledgement with a unique bid submission number after completing all the prescribed steps and processes by the bidder. Users may also note that the bids for which an acknowledgement is not generated by the e-procurement system are treated as invalid or not saved in the system. Such invalid bids are not made available to the Tender Inviting Authority for processing the bids. The Government of TS are not responsible for incomplete bid submission by users.

Schedule Details

S.No	Schedule ID	Schedule Name
1	1	Supply of Milk



PALAMURU UNIVERSITY :: MAHABUBNAGAR :: 509 001

SHORT TENDER NOTICE NO.194/E-TENDERS/HOSTELS/PU, DATED 26-11-2024.

E-TENDER NOTIFICATION FOR SUPPLY OF MILK TO PALAMURU UNIVERSITY CAMPUS HOSTELS

Online e-Procurement tenders are invited from suppliers for **Supply of Milk**. The online Tender shall consist of two parts (i) Technical bid (ii) Commercial bid. The details of tender conditions and terms can be downloaded from the electronic procurement platform of Government of Telangana i.e., <https://tender.telangana.gov.in>. The Bidders need to register on the electronic procurement marketplace of Government of Telangana i.e., <https://tender.telangana.gov.in>. On registration on the e-Procurement marketplace they will be provided with a *User Id and Password* by the system using which they can submit their bids online. The University will not accept any bid submitted in the paper form. The bidders who are desirous of participating in 'e' procurement shall submit their Technical Bids etc., in the standard formats prescribed in the Tender documents displayed at 'e' marketplace. The bidders should upload the scanned copies of all the relevant certificates, documents etc., in the 'e' market place in support of their Technical bids. The bidder shall sign on all the statements, documents, certificates uploaded by him/her owning responsibility for their correctness / authenticity. The University shall carry out the Technical Bid evaluation solely based on the uploaded certificates / documents, DD towards EMD in the e-procurement system and open the price bids of the responsive bidders. The bidder is solely responsible for the correctness of the particulars furnished in the online bid form. The bid document can be downloaded from 28-11-2024 @ 10.00 AM to 09-12-2024 by 3.00 PM. Time and date of opening of tenders: (a) Technical Bid (PQ Stage) 09-12-2024 @ 3.01 PM followed by opening of commercial bid. Under no circumstances, they will be relaxed unless otherwise extended by an official notification. The Bidders need to contact Office of the Registrar, Administrative Building, Palamuru University Campus, Telangana State – 509001, for information on e-Procurement tender.

Email: registrar@palamuruuniversity.ac.in Contact No. 9346379877 / 7989731204.

The detailed tender documents can also be downloaded from the University's website www.palamuruuniversity.ac.in Please note that the application fee must be remitted through Demand Drafts drawn in favour of **The Registrar Palamuru University** and uploaded along with the e-tender bid. However original DD's must be handover to O/o the Registrar, Palamuru University, on or before the last date and time. Bids not accompanied with the tender document fee are liable to be rejected. ***The EMD must be paid in a form of "Demand Draft" only.***

**Sd/-
REGISTRAR,**

PALAMURU UNIVERSITY : MAHABUBNAGAR :: 509 001

SHORT TENDER NOTICE NO.194/E-TENDERS/HOSTELS/PU, DATED 26-11-2024.

E-TENDER NOTIFICATION FOR SUPPLY OF MILK TO PALAMURU UNIVERSITY CAMPUS HOSTELS

Sub: Palamuru University – Supply of Milk to the University Campus Hostels – Regarding.

Palamuru University hereby invites e-procurement tenders from suppliers for supply of Milk to the University Campus Hostels.

Part – I
TENDER SCHEDULE

1. Name of the Tender : Supply of Milk to the University Campus Hostels
2. Sale of Tender Schedule : From 28-11-2024 @10.00 AM to 09-12-2024 by 3.00 PM at e-procurement website
3. Closing date and time (For receiving duly filled in tender bids) : 09-12-2024 by 3.00 P.M.
4. Submission of Tender bids : e-tenders in two parts (i) Technical bid (Annex-I) and (ii) Commercial bid (Annex-II) should be submitted at e-procurement tenders
5. Date & Time of opening : 09-12-2024 at 3:01 P.M on TG e-procurement Website
6. Earnest Money Deposit (EMD) : Rs. 20,000/- (Rupees Twenty Thousand only) drawn by a way of **Demand Draft only** in favour of **The Registrar Palamuru University** payable at Mahabubnagar from any nationalized banks.
7. Application Cost : Application cost of Rs. 2,000/- (Rupees Two Thousand only) should be payable in favor of **the Registrar, Palamuru University** and should submit on or before last date and time.
8. Payment Terms : No advance payment will be made. Payment will be Made after supplying the goods.
9. Agreement : Agreement should be executed by the successful bidder upon issue of work order.

Sd/-
Registrar, PU.

PART – II

SHORT TENDER NOTICE NO.194/E-TENDERS/HOSTELS/PU, DATED 26-11-2024.

**E-TENDER NOTIFICATION FOR SUPPLY OF SONA MASOORI RICE (365 DAYS OLD) TO
PALAMURU UNIVERSITY CAMPUS HOSTELS**

REQUIREMENT

Sl. No.	Items	Application Fee	E.M.D.	Requirement Per month approximately	Remarks
1	Milk	Rs.2,000/-	Rs.20,000/-	3000 Ltrs. per month	

**Sd/-
REGISTRAR**



OFFICE OF THE REGISTRAR
(Accredited with Grade 'B' by NAAC)
PALAMURU UNIVERSITY
MAHABUBNAGAR – TG.

**E-TENDER NOTIFICATION FOR SUPPLY OF MILK TO PALAMURU UNIVERSITY CAMPUS
HOSTELS**

SHORT TENDER NOTICE NO.194/E-TENDERS/HOSTELS/PU, DATED 26-11-2024.

TERMS AND CONDITIONS

1. Application for Tender for the supply of articles shown in the tender notice are to be submitted in TG e-procurement only mentioned in the name of the supply of the items specified in the tender schedule up to **03.00 PM on 09-12-2024 and the same will be opened on 09-12-2024 at 03.01 PM in presence of the members of the Purchase Advisory Committee of Palamuru University, Mahabubnagar.**
2. It shall be construed that the terms and conditions are hereunder have been agreed, once Tender document is submitted.
3. The firm should quote the tender rates in the prescribed application form obtained from the University Office/downloaded from the website of the Palamuru University, along with an application fee separately for each item as listed above, in favour of **The Registrar, Palamuru University, Mahabubnagar.**
4. The firm should attach the attested photocopy of GST/VAT (if applicable) registration certificate (2) PAN card (3) Aadhar Card (4) Income tax clearance certificate issued by the competent authority without fail. Non-submission of any of the above documents will automatically leads to the rejection for the tender submitted without assigning any reason and no correspondence will be entertained in this regard.
5. Goods are required to be delivered at University Hostels and tenderers may quote accordingly.
6. The quantity of articles indicated in the attached statement may increase or decrease at the discretion of the undersigned without assigning any reason. In case an order for any articles is placed for quantity 100 or more one sample shall be retained by the Hostels and no cost will be paid for the same.
7. The rates quoted by the contractor shall hold good for a period of One Year Validity and no amendment except increase or decrease in the rate of sales tax during the period of execution of the contract will be accepted under any circumstances and it is binding on the part of the contractor to supply the items as per the rates approved by Purchase Advisory Committee till the end of the contract period.

8. The attention of the tenderers is also invited to the fact that just for the sake of obtaining the tender if any tenderer quoted / lowest rates far below standard non-branded items and on the opinion of the PAC, if the rates quoted are not genuine and is below the reasonable rate, their tender will be rejected without assigning any reasons and no correspondence will be entertained by this office in this regard.
9. Prior to acceptance of the tender, it is mandatory on the part of the firm to supply only branded items to the University Hostels. The tenderer has to give the free Offers / gift articles / Less on MRP provided by the company / manufacturer, mandatory in applicable cases. No expiry items will be accepted.
10. In the event of acceptance of the quotation and placing of the order for purchase of the articles ordered for would be subjected to inspection by the undersigned or his representatives and are liable to be rejected if the article supplied are not according to approved samples or do not confirm to the specifications prescribed.
11. **Any deviation from terms and conditions / samples / any refusal / unethical practices, the undersigned empowered to cancel the tender and recall the fresh tenders and the EMD will be forfeited and the firm will be blacklisted.**
12. Tenders which don't comply with the above conditions are liable to be rejected without assigning reasons and no correspondence will be entertained in this regard.
13. On acceptance of the Tender, it will become a contract and shall be bound by the terms and conditions of the quotation.
14. The amount of EMD / Security Deposit of successful bidder will be retained by the Palamuru University, till the end of contract. The EMD of unsuccessful bidders shall be refunded. The University will not be paid the interest on retained EMD / Security Deposits to the tenderer till the end of the contract.
15. The undersigned has empowered to cancel/ recall the tenders fully / partially. In case of any dispute, the decision of the Purchase Advisory Committee of Palamuru University will be final. Negotiations will be made in connection with finalization of rates wherever necessary.
16. If the contractor fails to supply the articles within the stipulated date, time and in quality as per the supply order, the undersigned reserves every right to purchase the articles from the open market or get the rest of the contract completed from person or firm and the difference of price if any, shall be deducted from the earnest money / security deposit and in any case any amount in excess of the security money deposit the contractor shall be liable to pay the amount.
17. The Payment will be made by means of Money transfer through electronic mode as per fund available by the concerned Principals of the Hostels.

18. Income Tax, TDS on GST for Professional Technical services will be imposed as per Rules applicable.
19. Any dispute in this process would subject to the Mahabubnagar Jurisdiction of only.
20. These instructions to tenderers are to be signed by the contractors and returned with the tender under whose name the firm registered.
21. **Sample testing :**

After the selection of qualified L1 bidder, L1 Bidder must submit one sample kit to the office of the Registrar, or place decided by the office before the bulk supply. Sample kit will be inspected by the Registrar, PU & Committee or its Nominated External Inspection Agency and will be send for testing, after satisfactory report received from the testing agency or officials the supply order will be communicated to the Bidder for the same supply or changes in item.

**Sd/-
REGISTRAR**

Encl: List of Articles

SHORT TENDER NOTICE NO.194/E-TENDERS/HOSTELS/PU, DATED 26-11-2024.

**E-TENDER NOTIFICATION FOR SUPPLY OF MILK TO PALAMURU UNIVERSITY CAMPUS
HOSTELS**

TECHNICAL BID FORM

(to be filled by the Bidder)

1. Name of the Bidding firm / Agency :
2. Address and contact details :
3. Mobile Number & e-Mail :

Particulars of Demand Drafts drawn

1. APPLICATION FORM FEE RS. 2,000/- (NON-REFUNDABLE)

DD No. _____ Date: _____

Bank Name _____

Branch _____

2. EMD RS. 20,000/- (REFUNDABLE)

DD No. _____ Date: _____

Bank Name _____

Branch _____

4. Registration Certificate No. :
5. GST Registration No. :
6. PAN No. :
7. IT Returns submitted for last three years
and Annual Turnover duly certified by
Chartered Accountant. :
8. Sales Tax Clearance Certificate :
9. Detailed Profile of the firm :
10. Recent purchase orders :

Signature of Bidder with Seal

SHORT TENDER NOTICE NO.194/E-TENDERS/HOSTELS/PU, DATED 26-11-2024.

**E-TENDER NOTIFICATION FOR SUPPLY OF MILK TO PALAMURU UNIVERSITY CAMPUS
HOSTELS**

FINANCIAL BID

Allowed Branded items only

S. No.	Description	Unit	Rate (Incl. of all Taxes & Transportation)
1	Milk	Per Ltr.	

* The above financial bid copy is not required to be uploaded online or submitted to an office if it is only for a firm or bidder's reference (*if copy uploaded/submitted, it is deemed to be "Rejected"*).

**Sd/-
REGISTRAR**

END OF THE DOCUMENT

Sd/-
REGISTRAR