



**OFFICE OF THE REGISTRAR**  
**PALAMURU UNIVERSITY**  
(Accredited with Grade 'B' by NAAC)  
**MAHABUBNAGAR – TG.**

No.119/Admn./PU/2024

Date: 08-08-2024.

**CIRCULAR**

**Sub: Palamuru University** – Withholding of Original Certificates of the Students – Instructions to the Colleges under the jurisdiction of Palamuru University – Regarding.

**Ref:** Lr.No.0508/TGCHE/Refund of Originals/2024, Dated 05-08-2024.

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With reference to the Subject cite above, the Secretary, TGCHE has instructed the Universities / Colleges (under reference cited), that, it has come to the notice of the Government that certain private colleges are withholding the original certificates of students on the pretext of not receiving fee reimbursement from the Government. Withholding of original certificates will have significant implications for the students, especially when they need to present these documents to join for higher education, applying or joining for jobs and other purposes.

Further, in terms of UGC (Grievance Redressal of Students) Regulations 2018, the colleges are barred from withholding or refusing to return any document in the form of certificates of Degree, PG or any other document deposited with it by a student for the purpose of seeking admission in such institutions.

Therefore, all the Principals of University Campus Colleges, PG Centres and Affiliated Colleges under the jurisdiction of Palamuru University is hereby informed that not to insist payment of Tuition Fee from the students who are eligible for fee reimbursement and not to deny issuing original certificates on the pretext of not receiving fee reimbursement from the Government. It is not a healthy practice. Such colleges may be blacklisted and shall not be considered for fee reimbursement, which will also affects affiliation of such colleges.

In view of this, the colleges are directed to follow the instructions of the Government scrupulously and failure in this regard will be viewed seriously and stringent action will be initiated against such colleges.

  
**REGISTRAR**  
**REGISTRAR**  
PALAMURU UNIVERSITY  
Mahabubnagar.

To: -

All the Principals of Campus Colleges, District PG Centres and Affiliated Colleges under the jurisdiction of Palamuru University.

Copy to: -

1. The Director, Academic Audit Cell, PU.
2. The Director, PG Centres, PU.
3. The Controller of Examinations, PU.
4. The PS to Vice-Chancellor, PU.

Administrative Building, Palamuru University Campus, Raichur Road, Bandameedipally, Mahabubnagar –

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# Telangana Council of Higher Education

(A Statutory Body of the Government of Telangana)

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**PROF.SRIRAM VENKATESH  
SECRETARY**

Lr.No.0508/TGCHE/ Refund of Originals /2024

Date: 05.08.2024

To  
The Registrars of  
OU, KU, TU, MGU, SU, PU, JNTU, JNAFAU & TMVV

Sir,

Sub:- TGCHE Withholding of Original Certificates of the Students - Instructions to the Universities/Colleges- Regarding.

Ref:- This office Lr. No. TGCHE/Fee Reimbursement /2024,dt.23.02.2024

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While referring to the subject and reference cited that in continuation of earlier letter, it has come to the notice of the Government that certain private colleges are withholding the original certificates of students on the pretext of not receiving fee reimbursement from the Government.

Withholding of original certificates will have significant implications for the students, especially when they need to present these documents to join for higher education, applying or joining for jobs and other purposes.

Further, in terms of UGC (Grievance Redressal of students) Regulations 2018, the colleges are barred from withholding or refusing to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a students for the purposes of seeking admission in such institution.

Therefore, I am by direction request the Universities to address/ instruct to all affiliated Private Colleges under its jurisdiction not to insist payment of Tuition Fee from the students who are eligible for fee reimbursement and not to deny issuing original certificates on the pretext of not receiving fee reimbursement from the Government. It is not a healthy practice. Such colleges may be blacklisted and shall not be considered for free reimbursement, which will also affects affiliation of such colleges.

The Colleges shall be directed to follow the instructions of the Government scrupulously and failure in this regard will be viewed seriously and stringent action will be initiated against such colleges.

Yours faithfully,

  
SECRETARY